

Ricky Jones, Place 1
Tomas Mendoza, Place 2
John Mounce, Mayor Pro Tem Place 3



Alyssa Linenkugel, Place 4
Dylan James, Place 5
Chrissa Hartle, Place 6

Mayor, James Clark

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting- August 22, 2023

The Justin City Council Meeting convened into a Regular Session being open to the public the 22nd day of August 2023 at 5:30 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, James Clark, Mayor Pro Tem, John Mounce, Councilmembers, Tomas Mendoza, Dylan James, Ricky Jones, and Councilwoman Hartle. City Staff: City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, Public Works Director, Josh Little, City Secretary, Brittany Andrews, Director of Development Services, Matt Cyr, City Engineer, Chris Cha, and City Attorney, Matthew Boyle.

CALL TO ORDER

Mayor Clark called the meeting to order at 5:30 p.m.

PUBLIC HEARING

1. Continue Public Hearing from June 27, 2023, to consider approving Resolution 612-23 for the appointment of City Council member, Place 4 for the remainder of the term.

Mayor closed the public hearing from June 27th at 5:34 PM

Mayor Pro Tem, Mounce moved to approve Resolution 612-23 appointing Alyssa Linenkugel into Place 4 on City Council for the remainder of the term.

Seconded by: Councilman Mendoza

Aye votes: Councilmembers James, Hartle, Mounce, Mendoza and Jones

Mayor Clark is excluded from the vote per local government code section 22.010

Motion carries

2. Administer Oath and Statement of Office to the newly appointed City Council member, Place 4.

Mayor Clark administered the Oath of Office to Alyssa Linenkugel, Place 4.

PARLIAMENTARY PROCEDURE REVIEW – MAYOR CLARK

EXECUTIVE SESSION – City Council will convene into regular session following the executive session.

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct a private consultation with the City Attorney regarding:
 - City of Justin/Town of Northlake Interlocal Cooperative Agreement for Wastewater Improvements
 - Dannheim Complaint Against The City of Justin; PUCT Docket No. 53836
 - Petition of Town of Northlake and City of Justin ; PUCT Docket No. 54243
 - Treeline Development Agreement
 - Oncor Transmission Line

Convene into executive session at 5:39 PM

Adjourn into open meeting at 6:38 PM

3. Discuss, consider, and act on items discussed in Executive Session.

REGULAR SESSION

Invocation and Pledge of Allegiance led by Councilman James American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

UPCOMING MEETINGS AND EVENTS

September 4 – Labor Day, City Hall Closed
September 5- Parks and Recreation Advisory Board
September 11- Municipal Court
September 12- City Council
September 19 – EDC/CDC
September 21– Planning and Zoning Commission
September 26 – City Council

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing

issues, which the public has not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

Traci Kirkpatrick – address on file, comment on record
Tom Cronberger – address on file, comment on record

All public comments received through email or that were not submitted during the meeting were read into the record and are attached as Exhibit A.

PROCLAMATION/ RECOGNITIONS

- Live United Month, September 2023
- Development Services Team Awards and Recognition

CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

4. Consider and take appropriate action to approve City Council minutes dated August 8, 2023.
5. Consider and take appropriate action regarding appointments to and membership of the Planning and Zoning Commission.
6. Consider approval of Resolution 619-23 regarding the negotiated settlement between the Atmos Steering Committee and Atmos Energy Corp, Mid-Tex division regarding the 2023 rate review mechanism filings.
7. Consider and act upon a Preliminary Plat for LaDera Timberbrook described as Lot 1, Lot 2, Block A generally located northeast of Strader Lane and FM 407.

Mayor Pro Tem, Mounce moved to approve consent items 4, 6, and 7 as presented

Seconded by: Councilman Mendoza

Aye votes: Councilmembers Clark, James, Hartle, Linenkugel, Mounce, Mendoza and Jones

Motion carries

ITEMS PULLED FROM THE CONSENT AGENDA

5. Consider and take appropriate action regarding appointments to and membership of the Planning and Zoning Commission.

Councilman Jones moved to approve consent item 5 as presented.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Clark, James, Hartle, Linenkugel, Mounce, Mendoza and Jones

Motion carries

STAFF REPORTS

8. Quarterly Investment Report.
9. Planning and deliverables calendar
10. 2023 Legislative Report

WORKSHOP

11. Audit Presentation.
12. Discuss Fiscal Year 2023-2024 budget.
13. Discussion regarding City Council Liaison positions.
14. Discussion regarding the Board of Ethics.
15. Discuss the Oncor Ramhorn Hill transmission line.
16. Discuss future agenda items.

POSSIBLE ACTION ITEMS

17. Consider and take appropriate action approving amendments to the Personnel Policy.

Councilman James moved to approve item 17 as presented.

Seconded by: Councilwoman Hartle

Aye votes: Councilmembers Clark, James, Hartle, Linenkugel, Mounce, Mendoza and Jones

Motion carries

18. Consider and take appropriate action approving Resolution 620-23 authorizing the execution and delivery of a joint agreement between the City of Justin, the Town of Northlake, and the Trinity River Authority for certain wastewater collection mains and the transportation of wastewater.

Councilwoman Linenkugel moved to approve Resolution 620-23 as presented.

Seconded by: Mayor Pro Tem, Mounce

Aye votes: Councilmembers Clark, James, Hartle, Linenkugel, Mounce, Mendoza and Jones

Motion carries

19. Consider and take appropriate action approving and authorizing the City Manager to negotiate and execute an agreement with Texas Stix West, LLC for the use of facilities located at Community Park beginning September 3, 2023.

Councilman Jones moved to deny item 19 as presented.

Seconded by: Mayor Pro Tem, Mounce

Aye votes: Councilmembers Clark, James, Hartle, Linenkugel, Mounce, Mendoza and Jones

Motion carries

ADJOURN

With there being no further business, the meeting was adjourned at 9:59 PM

Brittany Andrews

Brittany Andrews, City Secretary

Seal: