



Mayor, Elizabeth Woodall

MINUTES

**State of Texas
County of Denton
City of Justin**

Justin City Council Regular Session Meeting- May 9, 2023

The Justin City Council Meeting convened into a Regular Session being open to the public the 9th day of May 2023 at 6:00 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor, Elizabeth Woodall, Mayor Pro Tem, John Mounce, Councilmembers, Tomas Mendoza, Chrissa Hartle, and Councilman James Clark. City Staff: Interim City Manager, Jarrod Greenwood, Assistant City Manager, Abbey Reece, City Secretary, Brittany Andrews, Public Works Director, Josh Little, Director of Development Services, Matt Cyr, City Engineer, Chris Cha and City Attorney, Matthew Boyle.

Convene into Session: Mayor Woodall called the meeting to order at 5:30PM
Invocation led by: John Delin with Integrity Groups

PROCLAMATION

- Proclamation and presentation honoring Mary Emma Tate

PRESENTATION/STAFF UPDATES – Council will convene into the presentation/staff updates following a short recess after proclamation reading.

- Code Compliance

PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues, which the public have not been given a seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda.

No comment

CONSENT AGENDA

Any Council Member may request an item on the Consent Agenda to be taken up for individual consideration.

1. Consider and take appropriate action to approve Special City Council minutes dated March 30, 2023, April 24, 2023, and Regular City Council minutes dated April 25, 2023.
2. Consider and take appropriate action to approve the Interlocal Cooperation Agreement for shared governance communications and dispatch services between Denton County and the City of Justin Police Department.
3. Consider and take appropriate action to approve the Interlocal Cooperation Agreement for shared governance communications and dispatch services between Denton County and the Justin Community Volunteer Fire Department.
4. *(second reading)* Consider approval of Ordinance 751-23 amending the FY 2022-2023 annual budget.
5. Consider and take appropriate action to approve Resolution 607-23 establishing a Leak adjustment policy and procedures.

Mayor Pro Tem, Mounce moved to approve consent items 1 and 5.

Seconded by: Councilman Clark

Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza

Motion carries

ITEMS PULLED FROM CONSENT AGENDA

2. Consider and take appropriate action to approve the Interlocal Cooperation Agreement for shared governance communications and dispatch services between Denton County and the City of Justin Police Department.
3. Consider and take appropriate action to approve the Interlocal Cooperation Agreement for shared governance communications and dispatch services between Denton County and the Justin Community Volunteer Fire Department.

Councilwoman Hartle moved to approve item 2 and 3 as presented.

Mayor Pro Tem, Mounce made an amendment to the motion to include that additional information be presented at a future meeting. Councilwoman Hartle accepted the amendment.

Seconded by: Councilman Clark

Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza

Motion carries

4. *(second reading)* Consider approval of Ordinance 751-23 amending the FY 2022-2023 annual budget.

Mayor Pro Tem, Mounce moved to approve the item as presented.

Seconded by: Councilwoman Hartle

**Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza
Motion carries**

POSSIBLE ACTION ITEMS

6. **PUBLIC HEARING:** Public hearing and Ordinance 752-23 on first reading to consider an amendment to a Planned Development (SF-1- PD 508) for Reserve at Meadowlands Phase II legally described as Lot 1-11 Block A, Lot 1-5, Lot 6-X and Lot 3-X, Block B.

Mayor Woodall opened the public hearing at 6:53pm and closed the public hearing at 6:53pm.

Councilman Mendoza moved to approve Ordinance 752-23 as presented.

**Seconded by: Mayor Pro Tem, Mounce
Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza
Motion carries**

7. **PUBLIC HEARING:** Public hearing and Ordinance 753-23 on first reading to consider an amendment to the Planned Development (SF-2 and GB PD-722) for LaDera Farms legally described as A0439A M. GARNETT, TR 3, 53.182 ACRES, OLD DCAD TR 2 and A0439A M. GARNETT, TR 3D, 6.483 ACRES.

Mayor Woodall opened the public hearing at 7:26pm and closed the public hearing at 7:28pm.

Traci Kirkpatrick – address on record, comment on record.

Councilman Mendoza moved to deny the request.

**Seconded by: Councilwoman Hartle
Aye votes: Councilmembers Hartle, Mounce, and Mendoza
Opposed: Councilman Clark
Motion carries 3-1**

8. Consider and take appropriate action regarding appointment to and membership of the Parks and Recreation advisory board.

Councilman Clark moved to approve item 8 as presented.

**Seconded by: Councilman Mendoza
Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza
Motion carries**

9. Consider and take appropriate action upon a Preliminary Plat for Wildflower Ridge Addition Lots 1-12, Block A generally located northwest from Boss Range Road and Range Road.

Councilman Mendoza moved to approve the item as presented.

Seconded by: Councilwoman Hartle
Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza
Motion carries

10. Consider and take appropriate action to consider authorizing the Interim City Manager to execute a work authorization with Westwood for a list of deliverables up to \$679,279.

Councilman Clark moved to approve the item as presented.

Seconded by: Councilman Mendoza
Aye votes: Councilmembers Clark, Mounce, Hartle and Mendoza
Motion carries

EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - Preserve Development Agreement
 - City of Justin/Town of Northlake Interlocal Cooperative Agreement for Wastewater Improvements
 - Oncor Transmission Line
- Under Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
 - City Manager
 - City Attorney

Convene into executive session at 7:42PM

Adjourn into open meeting at 8:29PM

11. Discuss, consider, and act on items discussed in Executive Session.

No action

FUTURE AGENDA ITEMS

Future items are on record.

ADJOURN

With there being no further business, the meeting was adjourned at 8:38PM

Brittany Andrews
Brittany Andrews, City Secretary

Seal: