

Marcus Gallegos, Member  
Jacqueline Steinbacher, Member



Amy Shadowens, Member  
Rachel Cristiano, Member

**Robin Amerine, Chair**

**CITY OF JUSTIN  
PARKS AND RECREATION ADVISORY BOARD AGENDA  
JANUARY 9, 2024  
415 N. COLLEGE AVE.  
6:00 PM**

**CALL TO ORDER**

Convene into Session:  
Invocation and Pledge of Allegiance  
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible”*

**CONSENT**

1. Consider and act on meeting minutes from November 14, 2023.

**PUBLIC COMMENT**

To expedite the flow of business and to provide all the citizens the opportunity to speak, the Parks and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

**DISCUSSION / ACTION ITEMS**

2. Discuss and consider the availability of a Vision workshop.

**FUTURE AGENDA ITEMS**

**ADJOURN**

I, the undersigned authority, do hereby certify that the above notice of the meeting of the City Council of the City of Justin, Texas, is a true and correct copy of the said notice that I posted on the official bulletin board at Justin Municipal Complex, 415 North College Avenue, Justin, Texas, a place of convenience and readily accessible to the general public at all times, and said notice posted this 5th day of January 2024 by 5:00 p.m., at least 72 hours preceding the scheduled meeting time.

Kira Sedivy

Kira Sedivy, Public Works Administrative Coordinator

Parks and Recreation Advisory Board

**January 9, 2024**

Justin City Hall, 415 North College Street

**Cover Sheet**

**Agenda Item: #1**

**Title:** Consent minutes

**Department:** Administration

**Contact:** Public Works Administrative Coordinator, Kira Sedivy

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**Recommendation:** Approve board minutes as presented

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**Background:** Minutes from the November 14, 2023 meeting are included in the packet.

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**City Attorney Review:** N/A

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## **MINUTES**

**State of Texas  
County of Denton  
City of Justin**

### **Justin Parks and Recreation Advisory Board – November 14, 2023**

The Justin Parks and Recreation Advisory Board convened into a regular meeting the same being open to the public the 14<sup>th</sup> day of November at 6:00 p.m. at the Justin Municipal Complex, and notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Public Works Admin Staff Liaison, Kira Sedivy and Council Member Dylan James.

Justin Parks and Recreation Committee Members: Amerine, Steinbacher, Gallegos, Osborne, Taylor and Cristiano were in attendance.

### **CALL TO ORDER**

#### **Invocation and Pledge of Allegiance**

Chair Amerine called the meeting to order at 6:04 pm

### **CONSENT ITEMS**

1. Consider and take appropriate action to approve minutes dated July 10, 2023, September 5, 2023 and October 11, 2023.

**Member Taylor motioned to approve the minutes dated July 10, 2023, September 5, 2023 and October 11, 2023.**

**Seconded by: Member Steinbacher**

**Aye Votes: Members Amerine, Steinbacher, Gallegos, Osborne, Taylor and Cristiano**

**Motion Carries**

### **PUBLIC COMMENT**

To expedite the flow of business and to provide all the citizens with the opportunity to speak, the Parks and Recreation Committee Chair may impose a three-minute limitation on any person addressing the board.

**No comment from the Public**

### **STAFF UPDATE**

- A. Review answers to questions Member Osborne submitted to staff

Staff Liaison went over the responses to the questions Member Osborne submitted. Members were informed that at any time they can bring forward recommendations to the City Council. Regarding advising on trails and parks when a plan is already in motion with a developer. Members were informed that it depends on where in the development stage the project is. Members were informed that we will be providing each member with a hard copy of the comprehensive plan and this is what members will reference moving forward with their strategic vision.

### **DISCUSSION / ACTION ITEMS**

1. Discuss, consider and take appropriate action to recommend Park Board applicant for appointment to City Council.  
**Member Osborne motioned to approve the application**  
**Seconded by: Member Gallegos**  
**Aye Votes: Members Amerine, Steinbacher, Gallegos, Osborne, Taylor and Cristiano**  
**Motion Carries**
2. Discuss how to properly add items to the agenda.  
**Board members were made aware that future agenda items can be requested by a board member but it needs to be brought before the board for a vote. If the majority is in favor it can be added to the next meetings agenda.**
3. Discuss creating a vision for long term Park plan and creating a recommendation list for future developers and developments.  
**Members will start working on a vision and recommendations list for future developments. Staff will provide copies of the comprehensive plan to all board members.**

### **FUTURE AGENDA ITEMS**

Vision Workshop to go over the comprehensive plan

### **ADJOURN**

Motion to adjourn at 6:44 PM

SEAL:

Kira Sedivy  
Public Works Administrative Coordinator