

John Mounce, Councilmember
Charlotte Moore, Councilmember
Lynn Crites, Councilmember



Alan Woodall, Mayor Pro Tem
Brad Rieger, Councilmember

David Wilson, Mayor

MINUTES

State of Texas
County of Denton
City of Justin

Justin City Council Regular Session Meeting– June 11, 2018

The Justin City Council Meeting convened into a Regular Session being open to the public the 11th day of June, 2018 at 5:00 pm in the Council Chambers of Justin Municipal Complex, and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit: Mayor Wilson, Councilmembers Alan Woodall, John Mounce, Brad Rieger, Charlotte Moore, and Lynn Crites. City Staff: City Manager, Cori Reaume, City Secretary, Brittany Andrews, Finance Director, Josh Armstrong, Police Chief, Alex Coss, Management Analyst, Abbey Reece, and City Attorney, Matthew Butler.

CALL TO ORDER

Convened into session: Mayor Wilson called the Workshop to order at 5:00 pm

I. WORKSHOP SESSION

1. Discuss Budget Calendar.

City Manager, Cori Reaume- Mayor and Council, as explained in your coversheet, there is a special meeting we may call on the 16th of July. Your calendar shows the dates for the workshop meetings, and dates that we will hold the public hearings to adopt the budget, and tax rate.

2. Discuss meeting format of City Council meetings.

Councilman Mounce- Since I have been on council there have been several changes to the format of the meetings. I have been approached several times by the public regarding when the public can speak during the workshop session. City Manager, Cori Reaume- Public comment used to be prior to the regular meeting. It was placed after workshop to give citizens the opportunity to give their input on the workshop items, prior to moving onto the action items. Councilman Rieger- I would rather it be for items not on the agenda, because this may be the only setting where all of us can be together.

3. Discuss Abandonment of Right-Of-Way between 6th and 7th streets east of N. Denton Ave.

Councilman Crites- Are there any costs to the city for the abandonment? City Manager, Cori Reaume- No, Mr. True has incurred all costs associated, and Dan Coleman has drafted up an ordinance for your review. City Attorney, and Engineers have reviewed the ordinance and are happy with the end result.

4. Discuss amending the fee schedule related to plat filing fees.

City Manager, Cori Reaume- filing fees are adding up quickly, this is only to mirror the costs, and is not revenue generating. Councilman Woodall- I represent the taxpayer dollars; I differ in the fact that we are being courted. I believe that our fees should cover all expenditures.

5. Discuss Parks Board priority list updates.

City Manager, Cori Reaume- Parks Board met in May. At their meeting, they put together a list of various improvements; mulch at city hall park, painting the swing set, and pavilion, striping the tennis court for pickle ball, sidewalk repair, etc. Public Works have completed several of the updates, and will be getting quotes for the sidewalk repair to possible include in next years' budget, as it will not be able to be done out of this years.

6. Discuss rental certificate of occupancy program.

Councilman Woodall, and City Manager, Cori Reaume- We discussed this at the last meeting, the Board of Appeals would be made up of Council. Council discussed weather a landlord would be notified if a tenant called? Should there be a second inspection allowed, by request, in a 12-month period? City Manager, Cori Reaume- We would like to give property owners sufficient notice of the program, we will put the information in the newsletters, send notices to property owners, place on the website, etc. If you are ready to approve, the soonest we can get the information out would be on the July water bill.

7. Discuss zoning districts, and future land use plan.

Councilman Woodall- It is time to bring our future zoning and land use plan to standard, and that is in line with our Comprehensive Plan. City Manager, Cori Reaume- We do not have a specific zoning for ½ acre lots. Our first step will be to look at the future land use plan and see if you would want to change anything on that, then, as far as the zoning, that will fall in line with the future land use plan and Comp plan. This is now a time sensitive issue where it has not been in the past. Councilman Woodall- I'm ready to set up an ad hock committee.

8. Discuss calling public hearings regarding a city-initiated zoning change.

Council discussed the date for calling the public hearings.

9. Discuss rehabilitation, and revitalization options for Old Town area.

Councilman Crites asked that this item be brought back at the next meeting.

Council took a break at 6:40 pm.

POSSIBLE EXECUTIVE SESSION

CONVENE INTO REGULAR SESSION- 7:00PM or Immediately Following Workshop Session Which May Be Prior to 7:00PM

Invocation and Pledge of Allegiance by Councilman Crites
American Flag

Texas Flag: *“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”*

II. PUBLIC COMMENT

In order to expedite the flow of business and to provide all citizens the opportunity to speak, the Mayor may impose a three-minute limitation on any person addressing the Council. The Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy-two (72) hour notice. Issues raised may be referred to City staff for research and/or placed on a future agenda for possible future action.

Jim Tate, 314 S. Jackson- For public comment, there needs to be control, but from experience you could open up each item for discussion, and continue to honor the time limitation. I have sat out here, and others who have a lot of knowledge on some of the items. Town Halls are good, limited format, designated hour, possibly every quarter. Item 5, parks updates. No one knows what these are for any of the boards. Can you post a list on the website? There should be a directory of staff, with titles, and description as to what they do.

Julia Guderian, 1040 Scenic Dr.- meeting format, we need a better way to communicate. Starting the meeting at 5, and regular at 7 is not easy for everyone to attend. My suggestion would be to have a workshop the Monday before the council meeting, post the recording on the website, then hold a regular meeting at the regular time.

Rodney Torrence, 456 Goodnight Trl. - Moved here last September, and just found out about an apartment complex going in outside my subdivision. How does that coincide with the 1171 expansion? I'm Concerned.

III. PUBLIC HEARING

10. PUBLIC HEARING (7:00 P.M.) The purpose of this public hearing is to consider the adoption of a water and wastewater impact fee. The amount of the proposed water impact fee is \$3,554 per service unit. The amount of the proposed wastewater impact fee is \$3,255 per service unit. Any member of the public has the right to appear at the hearing and present evidence for or against the plan and proposed fee.

Open Public Hearing @ 7:19 pm

No comments

Close Public Hearing @ 7:31 pm.

IV. PRESENTATIONS

11. Presentation from Sally Aldridge, President of the Northwest Metroport Chamber of Commerce.

V. ACTION ITEMS

12. Discuss, consider, and act on Keeping Justin Beautiful applicants.

Councilwoman Moore made the motion to appoint Doug Shaw to place 3, and Jennifer Burton to place 5 on the Keep Justin Beautiful committee.

Seconded by: Councilman Rieger

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.

Motion carries

13. Discuss, consider, and act on Impact fees.

Councilman Crites made a motion to approve Impact fees, and Waste Water Impact Fees as presented with maximum accessible values.

Seconded by: Councilwoman Moore

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.

Motion carries

14. Discuss, consider, and act on the City Council meeting format.

Tabled

15. Discuss, consider, and act on Abandonment of Right-Of-Way.

Councilwoman Moore made the motion to approve Ordinance 648-18.

Seconded by: Councilman Mounce

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.
Motion carries

16. Discuss, consider, and act on amending the fee schedule related to plat filing fees.

Councilman Woodall made the motion to approve Resolution 528-18, and the fee to be set at \$90 plus additional fees per page as discussed.

Seconded by: Councilman Crites

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.
Motion carries

17. Discuss, consider, and act on zoning districts, and future land use plan.

Councilman Woodall made the motion to create an ad hoc committee, consistent of 2 councilmembers, 2 Planning and Zoning members, 2 Park Board members, 2 at large, 2 staff, and 2 persons from Pacheco Koch.

Seconded by: Councilman Mounce

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.
Motion carries

18. Discuss, consider, and act on calling public hearings regarding a city-initiated zoning change.

Tabled

VI. CONSENT ITEMS

19. Consider and act on the approval of City Council minutes dated May 14, 2018, May 21, 2018, and May 25, 2018.

Councilman Crites made the motion to approve all consent items.

Seconded by: Councilman Rieger

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.
Motion carries

VII. EXECUTIVE SESSION

Any item on this posted agenda could be discussed in Executive Session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and Section 551.087 of the Texas Government Code.

- Under Section 551.071, to conduct private consultation with the City Attorney regarding:
 - Appellate Docket No. 06-17-00054-CV – City of Justin v. Town of Northlake;
 - Pending or contemplated litigation,
 - A settlement offer; or Town of Northlake vs City of Justin (Cause No. 15-08170-367)
- As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session to deliberate the acquisition of real property.

Convene into executive session at 8:05 pm

Adjourn into open meeting at 8:59 pm

20. Discuss, consider, and act on items discussed in Executive Session.

Councilman Mounce made a motion to authorize City Manager to proceed with items discussed in executive session.

Seconded by: Councilman Crites

Aye votes: Councilmembers Woodall, Rieger, Mounce, Crites, and Moore.

Motion carries

VIII. STAFF UPDATES

- Monthly Financial Report – April
- City Manager’s Update

IX. FUTURE AGENDA ITEMS

- Public Works workshop
- Financials, and City Managers update

X. IMPORTANT DATES

- June 21, 2018 at 6:00 P.M.- Denton County Master Gardener Class, Summertime Gardening. Class is free and held at City Hall, 415 N. College Ave. Justin, TX 76247.
- June 25, 2018- City Council meeting- Public Work’s workshop at 4:00pm and regular workshop beginning right after, and the regular scheduled meeting begins at 7:00 P.M.

III. ADJOURN

Councilwoman Mounce Made the motion to adjourn at 9:00PM

Brittany Andrews
Brittany Andrews, City Secretary

