

MINUTES
State of Texas
County of Denton
City of Justin

Justin Economic Development Board Type A and Community Development Type B Corporation Meeting—May 28, 2019

The Justin Economic Development Board Type A and Community Development Type B Corporation convened into a regular meeting, the same being open to the public on the 28th day of May, 2019, at 5:30 p.m. at Justin City Hall located at 415 N. College Ave, Justin Texas and notice of said meeting giving the time, place, date and subject there of having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Type A Board Members: Doug Shaw, Lisa Dyer, Jonathan Garner, Charlotte Moore, and James Clark

Absent Members: Bonnie Washburn and Justin Lemish

Type B Board Members: Mike Russ, Chrissa Hartle, Liz Woodall, and Johanna Belwood

City Manager: Cori Reaume

Assistant to the City Manager: Abbey Reece

I. CALL TO ORDER

EDC Type A meeting was called to order at 5:36pm by EDC Board President Doug Shaw

CDC Type B meeting was called to order at 5:37pm by CDC Board President Mike Russ

II. INTRODUCTION OF GUESTS

None

III. CITIZEN COMMENTS FOR ITEMS NOT LISTED ON THE AGENDA

In order to expedite the flow of business and to provide all the citizens the opportunity to speak, the President of the Board may impose a three-minute limitation on any person addressing the Board.

No comment.

IV. DISCUSSION AND POSSIBLE ACTION ITEMS

1. Discuss, consider, and act on the monthly financials.

EDC: Board member Moore motioned to approve the EDC monthly financials.

**Seconded by: Board member Garner.
All in favor. Motion carries.**

CDC: Board member Woodall motioned to approve the CDC monthly financials.

**Seconded by: Board member Hartle
All in favor. Motion carries.**

2. Discussion regarding the monthly sales tax report.

EDC: Discussion was held

CDC: Discussion was held

3. Discuss, consider, and act on financial accounting software.

EDC: Board member Moore motioned to accept the Tyler Technology Incode Software for cost of \$1,415.00 and annual reoccurring costs of \$575.00.

**Seconded by: Board member Garner.
All in favor. Motion carries.**

CDC: Board member Hartle motioned to accept the Tyler Technology Incode Software for cost of \$1,415.00 and annual reoccurring costs of \$575.00.

**Seconded by: Board member Woodall.
All in favor. Motion carries.**

4. Discussion regarding the downtown parking project.

There will be a downtown visioning workshop with the city planner and city engineer prior to the next joint meeting.

EDC: Discussion was held.

CDC: Discussion was held.

5. Discussion regarding the roadway construction.

This is regarding the new roadway construction for Wilkerson Ln., Tally Blvd., and Wallace Dr. Landscaping and design for the roundabout were discussed.

EDC: Discussion was held.

CDC: Discussion was held.

6. Discussion related development-related activities.

EDC: Discussion was held.

CDC: Discussion was held.

7. Discussion regarding website update implementation.

EDC: Discussion was held.

CDC: Discussion was held.

8. Discuss, consider, and act on appointments and selection of officer positions for the EDC and CDC.

EDC: Board member Garner motioned to approve Charlotte Moore as Secretary and leave Doug Shaw as President and Bonnie Washburn as Vice President.

**Seconded by: Board member Clark
All in favor. Motion carries.**

CDC: No action taken.

V. CONSENT ITEMS

9. Consider and act on the EDC meeting minutes from the Joint EDC/CDC minutes from April 30, 2019.

EDC: Board member Moore motioned to approve the EDC minutes from April 30, 2019.

**Seconded by: Board member Dyer.
All in favor. Motion carries.**

CDC: Board member Belwood motioned to approve the CDC minutes from April 30, 2019.

**Seconded by: Board member Hartle.
All in favor. Motion carries.**

VI. EXECUTIVE SESSION

The Justin Community Development Corporation reserves the right to adjourn into Executive Session at anytime during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code Section 551.071 (Consult with Attorney), 551.072 (Deliberation about Real Property), 551.074 (Personnel Matters), 551.087 (Deliberations about Economic Development)

As authorized by Section 551.072 of the Texas Government Code, this meeting may convene into closed executive session for the purpose of the following item(s):

10. Did not go in to Executive session.

VII. FUTURE AGENDA ITEMS/MEETINGS

Website updates, list of residential and commercial vacant properties, development related updates, and budget amendments.

VIII. ADJOURNMENT

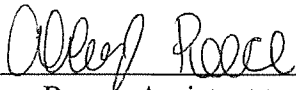
EDC: Board member Moore made a motion to adjourn.

**Seconded by: Board member Garner
All in favor. Motion carries.**

CDC: Board member Belwood made a motion to adjourn.

**Seconded by: Board member Hartle
All in favor. Motion carries.**

Meeting was adjourned at 7:23pm



Abbey Reece, Assistant to the City Manager