

**MINUTES  
State of Texas  
County of Denton  
City of Justin**

**Justin Economic Development Type A Corporation Meeting–February 13, 2018**

The Justin Economic Development Type A Corporation convened into a regular meeting, the same being open to the public the 13th day of February 2018, 5:30pm in the Justin Economic Development Building at 117 W. 4th, Justin, Texas, and notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 5 of the Texas Government Code, with the following members present and in attendance to wit:

Board Members: Bonnie Washburn, Doug Shaw, Jeffrey Gastineau, Derek Anthony, Teri Addington

Absent Board Members: Ketan Patel, Charlotte Moore

EDC Type A Staff: EDC Executive Director Shani Ihnfeldt

**I. CALL TO ORDER**

Meeting was called to order at 5:35 pm. Board member Washburn gave the Invocation.

**II. INTRODUCTION OF GUEST**

Carla Gastineau

**III. CONSENT ITEMS**

1. Discuss, consider and act on approval of minutes from January 10, 2018 EDC Type A board meeting.

Board member Gastineau made a motion to approve the minutes from November 14, 2017 EDC Type A board meeting.

Seconded by: Board member Shaw

Ayes votes: Washburn, Shaw, Gastineau, Anthony

Abstained: Addington

Motion Carries

**IV. ACTION ITEMS**

2. Discuss, consider and act on the December 2017 Financial Statements.

Board member Addington made a motion to approve the November 2017 Financial Statements.

Seconded by: Board member Gastineau

Ayes Votes: Washburn, Shaw, Gastineau, Anthony, Addington

Motion carries

3. Discuss, consider and act on Economic Development Incentives Policy.

Discussion was held.

Board member Addington made a motion to approve the Economic Development Incentives Policy.

Seconded by: Board member Gastineau

Ayes Votes: Washburn, Shaw, Gastineau, Anthony, Addington

Motion carries

4. Discuss, consider and act on passing Resolution to Amend the Economic Development Bylaws.

Board member Addington made a motion to pass the Resolution to Amend the Economic Development Bylaws.

Seconded by: Board member Shaw

Ayes Votes: Washburn, Shaw, Gastineau, Anthony, Addington

Motion carries

5. Discuss, consider and act on the Retail Coach Proposal.

Shaw asked if consultant Greg Last ever worked with the Retail Coach and if Last could conduct a study. Member Addington said the EDC is not ready to hire the Retail Coach since the comprehensive plan does not tell us what we want or where we want it. Anthony said the Retail Coach is a data company that can give us factual information that's needed information to pitch Justin. Anthony asked about a Phase 1 study. Gastineau suggested adding the consultant for 2019 budget and asked about a commercial study verses a retail study.

No Action Taken.

## V. WORKSHOP ITEMS

8. Discuss and consider Economic Development Projects.

Anthony is concerned about the EDC website not being updated and need more information including a video. Bradshaw said she would reach out to the NW High School about partnering with their video and photo department. Anthony asked to reach out to Cultivate about adding videos to the website. Anthony asked about adding more property listing on the website by using Loopnet.

**VI. STAFF REPORT AND UPDATES**

- 9. Office Assistant
- 10. EDC Bylaws
- 11. Upcoming Events, Meetings and Trainings
- 12. Monthly Sales Tax Report

Bradshaw provided update.

**VII. EXECUTIVE SESSION**

Board did not go into Executive Session

**VIII. FUTURE AGENDA ITEMS/MEETINGS**

Washburn asked to provide interest rates on all the EDC bank accounts.

**IX. ADJOURNMENT**


Board member Addington made a motion to adjourn.

Seconded by: Board member Gastineau

Ayes votes: Washburn, Shaw, Gastineau, Anthony, Addington

Motion Carries

Board member Washburn adjourned the meeting at 7:41pm.

  
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Shani Bradshaw, Executive Director